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**Summer 2023 Rock Adventure Camp Program Coordinator Job Application**

**(Applications accepted May 3 - May 16)**

Date of application\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_ Zip Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EXPERIENCE** Please list ALL relevant work experience beginning with the most recent

|  |  |  |
| --- | --- | --- |
| **Current or Most Recent Position** | **Employer Contact Information** | **Supervisor/Reference Contact Information** |
|  |  |  |
| **Date From - Date To:** |  | **Full or Part Time:** |  |

| **Reason for Leaving:** |  |
| --- | --- |
| **May we contact this employer?** |  |
| **Responsibilities/****Accomplishments at this Position** |  |

**Experience Continued**

|  |  |  |
| --- | --- | --- |
| **Previous Position Held** | **Employer Contact Information** | **Supervisor/Reference Contact Information** |
|  |  |  |
| **Date From - Date To:** |  | **Full or Part Time:** |  |

| **Reason for Leaving:** |  |
| --- | --- |
| **May we contact this employer?** |  |
| **Responsibilities/****Accomplishments at this Position** |  |

|  |  |  |
| --- | --- | --- |
| **Previous Position Held** | **Employer Contact Information** | **Supervisor/Reference Contact Information** |
|  |  |  |
| **Date From - Date To:** |  | **Full or Part Time:** |  |

| **Reason for Leaving:** |  |
| --- | --- |
| **May we contact this employer?** |  |
| **Responsibilities/****Accomplishments at this Position** |  |

**Education:** Please tell us about your educational background beginning with the most recent.

**High School Attended:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Graduation Status:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Location** | **Dates Attended:** **From - To** | **Major area of study and number of semester hours** | **Minor are of study and number of semester hours** | **Degree** | **Date Conferred or Expected** |
|  |  |  |  |  |  |

**Highest Degree Attained:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional References:**

|  |  |  |
| --- | --- | --- |
|  | **Reference 1 of 3** | **Reference 2 of 3** |
| **Name:** |  |  |
| **School/Org:** |  |  |
| **Current Position:** |  |  |
| **Home Phone:** |  |  |
| **Cell Phone:** |  |  |
| **Mailing Address:** |  |  |
| **Email:** |  |  |
| **Relationship to Candidate:** |  |  |
| **Years Known:** |  |  |
|  | **Reference 3 of 3** |  |
| **Name:** |  |  |
| **School/Org:** |  |  |
| **Current Position:** |  |  |
| **Home Phone:** |  |  |
| **Cell Phone:** |  |  |
| **Mailing Address:** |  |  |
| **Email:** |  |  |
| **Relationship to Candidate:** |  |  |
| **Years Known:** |  |  |

**Additional Information:**

List any additional information which will help in determining your professional qualifications for a position.

|  |
| --- |
|  |

**CERTIFICATIONS** (CPR, First-Aid)

 Date Certified:

 

 Date Certified: 

**Disclosures”**

Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment? **No \_\_\_\_\_\_ Yes \_\_\_\_\_\_**

**If Yes, explains:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you a relative of any board member, administrator, or supervisor who is currently serving the School District? **No \_\_\_\_\_\_ Yes \_\_\_\_\_\_**

**If Yes, explains:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Can you perform all the essential job function(s) of the position(s) for which you are applying, with or without reasonable accommodations? **Yes \_\_\_\_\_\_\_**

List any accommodation(s)?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Legal Information:

Please note: Applicants are not obligated to disclose sealed or expunged records.

Are you eligible to work in the United States? Yes \_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been convicted of a criminal offense other than a minor traffic violation?

**No \_\_\_\_\_\_\_ Yes \_\_\_\_\_\_\_**

If yes, explain, giving dates:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please Note: A conviction will not necessarily bar you from employment. Facts, such as date of occurrence and rehabilitation will be considered. This information will be used only for job-related purposes and only to the extent permitted by applicable law.

Have you ever had any indicated finding of child abuse filed in your name?  **No \_\_\_\_ Yes \_\_\_\_**

If yes, explain, giving dates:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Does your name appear on any Sex Offender Database in any state or country? **No \_\_\_ Yes \_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Equal Opportunity Employer:**

Glen Rock Community/Glen Rock Public Schools is an Equal Opportunity Employer. Glen Rock Community School/Glen Rock Public Schools ensures equal employment opportunities regardless of race, creed, gender, color, national origin, religion, age, sexual orientation or disability. Glen Rock Community School/Glen Rock Public Schools has a policy of active recruitment of qualified minority teachers and non-certified employees. Any individual needing assistance in making an application for any opening should contact the Department of Human Resources.

**Applicant’s Acknowledgement and Agreement**

By checking the below, candidate authorizes the school district to conduct an investigation of candidate pursuant to the School Code to determine whether candidate has been convicted of any criminal or drug offenses as set forth in such statute, and, upon request, agrees to execute an investigation authorization form as a condition for candidate’s employment. The School Code also stipulates that the School District perform a check on the Statewide Sex Offender Database. Candidate may not be employed unless such investigations have been initiated.

I certify that the information given by me in this application is true in all respects, and I agree that if the information given is found to be false in any way, it shall be considered sufficient cause for denial of employment or discharge. I authorize the use of any information in the application to verify my statement, and I authorize past employers, all references and any other person to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to all of the terms above.

\_\_\_ I agree

**Glen Rock Community School is seeking enthusiastic, energetic individuals. Integrity, punctuality and kindness are essential. Camp program coordinator must be proactive and helpful. Excellent communication with children, parents and Community School staff supervisors is a necessity.**



Applicant signature Date

**Return Applications to:**

Glen Rock Community School

600 Harristown Road

Glen Rock, NJ 07452

Fax 201-389-5018

cubbyl@glenrocknj.org